

## **Privacy notice: Interviews and workshops arranged during the VINCE project**

This is a privacy notice, which is based on articles 13 and 14 of the EU's General Data Protection Regulation.

### **Data Controller**

Turku University of Applied Sciences Ltd  
Joukahaisenkatu 3  
20520 Turku, Finland  
Telephone exchange +358 (0) 2 263 350  
[kirjaamo@turkuamk.fi](mailto:kirjaamo@turkuamk.fi)

### **Person in charge and contact persons**

Person in charge: Teresia Blomberg, administrative project manager:  
[teresia.blomberg@turkuamk.fi](mailto:teresia.blomberg@turkuamk.fi)

Contact person: Riina Riihimäki, content manager; [riina.riihimaki@turkuamk.fi](mailto:riina.riihimaki@turkuamk.fi)

### **Contact information of the Data Protection Officer**

Please contact in all data protection related matters: [tietosuoja@turkuamk.fi](mailto:tietosuoja@turkuamk.fi)

The messages sent to this address are processed by the Data Protection Officer (DPO) and a data protection specialist working with them and as their substitute.

### **Purpose of processing the personal data**

We will process the data in order to get information about the service needs of end-users and service counsellors through interviews and workshops. The information that is gathered during interviews and workshops will be used when developing the content of the VINCE app.

### **Legal basis for processing personal data**

The legal basis is Article 6, 1a: The data subject has given consent to the processing of his or her personal data for one or more specific purposes.

### **Processed categories and storage times of personal data**

The categories of processed personal data are names and contact information of individuals taking part in workshops and interviews. The information gathered is pseudonymized and stored separately from the names and contact information.

The personal data will be stored according to the requirements of the funder (Central Baltic programme), for at least 5 years after the project has ended.

### **Regular information sources**

The personal data have been obtained from the data subjects themselves.

### **Receivers or receiver groups of personal data**

The personal data is received by the funder of the project, the Central Baltic programme.

### **Essential information regarding transfer of data to third countries (outside the EU or EEA countries)**

The data is not transferred to third countries.

### **Principles of data protection**

The data is accessed only by people whose tasks require access to the data. Access to the service is limited with user IDs and user rights, using multi-factor authentication. Turku UAS' systems are secured through administrative and technical means so that the confidentiality, integrity and availability of the data can be ensured.

### **Data subjects' rights**

According to the General Data Protection Regulation, the data subject has the right:

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- to receive information on the processing of their personal data, unless otherwise regulated by the law
  - to request for access to their personal data and rectification regarding incorrect or insufficient information
  - to erase their data (not applied, if the basis for processing is compliance with a legal obligation or performance of a task carried out in the public interest)
  - to restrict the processing of their data
  - to object to the processing of their data, if the basis for processing is general or legitimate interest
  - to request the transfer of data they have submitted themselves from one controller to another, if the basis for processing is consent or agreement
  - withdraw the consent they have given
  - notification obligation of the controller on the rectification/erasure/restricting of processing of personal data
  - not to be subject to automated decision-making (the data subject may allow automated decision-making by their consent)

Data subjects may exercise their rights by contacting the contact person mentioned in the privacy notice or the Data Protection Officer. More information on data subjects' rights is provided by the contact person and/or Data Protection Officer.

If processing the data does not require identifying the data subject without additional information or the controller cannot recognize the data subject, the right to inspection, rectification, data erasure, restriction of processing, obligation to report and transmittal is not applied.

You have the right to file a complaint with the Data Protection Ombudsman's office, if you consider that valid data protection legislation has been breached in processing your personal data. The contact details of the DPO can be found in the beginning of the privacy notice. All requests are processed on a case-by-case basis.

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